




County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

July 22, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: David E. Janssen 
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**STATUS OF JUNE 21, 2004, BOARD MOTION ON SHERIFF'S DEPARTMENT
FACILITIES MASTER PLAN**

On June 21, 2004, your Board directed my office to report on the scope, time, and cost that will be required to develop a comprehensive facilities master plan for the Sheriff's Department.

We have reviewed previous feasibility studies for Biscailuz and Pitchess Detention Centers and a jail needs assessment that were completed by the Sheriff's Department in the early 1990's. The information is outdated and a full update is necessary. The plan should update the existing assessments, review facilities not covered in the original reports, and provide recommendations on the expansion, relocation, or closure of all Sheriff facilities, including jails.

Based on similar planning efforts undertaken for the Health, Parks, and Probation Departments, it is estimated that a detailed update of the existing reports would require 6-9 months and development of full master plan recommendations would require an additional 3-6 months to complete. The cost of the entire effort could approach \$1.0 million. These time and cost estimates will be refined through a Request for Quotation process, which my office will initiate.

If there are any questions regarding this matter, your staff may contact Jan Takata at (213) 974-1360 or Tracey Jue at (213) 893-2472.

DEJ:JSE
DJT:TJ

c: Executive Officer, Board of Supervisors
Sheriff